

Public WisLine Sites

Individual sites may not be available for every program. Please contact the site in your area well in advance of your program to verify room availability and directions.

4000	Adams	Adams Co. UWEX	608-339-4237
4001	Ashland	Ashland Co. Crthse.	715-682-7017
4007	Alma	Buffalo Co. Crthse.	608-685-6256
4038	Antigo	Langlade Co. UWEX	715-627-6236
4050	Appleton	Outagamie Co. UWEX	920-832-5122
4069	Baldwin	St. Croix Co. Ag Ctr.	715-684-3301
4055	Balsam Lake	Polk Co. Govt. Bldg.	715-485-8600
4064	Baraboo	Sauk Co. UWEX	608-355-3250
4003	Barron	Barron Co. UWEX	715-537-6250
4031	Black River Falls	Jackson Co. UWEX	715-284-4257
4009	Chilton	Calumet Co. UWEX	920-849-1450
4010	Chippewa Falls	Chippewa Co. Crthse.	715-726-7950
4025	Crandon	Forest Co. UWEX	715-478-2212
4037	Darlington	LaFayette Co. Crthse.	608-776-4820
4029	Dodgeville	Iowa Co. UWEX	608-935-0391
4052	Durand	Pepin Co. Govt. Ctr.	715-672-5214
4073	Eagle River	Vilas Co. Crthse.	715-479-3648
4022	Eau Claire	Eau Claire Co. UWEX	715-839-4712
4075	Elkhorn	Walworth Co. UWEX	262-741-4951
4053	Ellsworth	Pierce Co. Ofc. Bldg.	715-273-6781
4023	Florence	Florence Resource Ctr.	715-528-4480, x49
4024	Fond du Lac	UWEX-Fond du Lac	920-929-3170
4005	Green Bay	Brown Co. Ag. Ctr./UWEX	920-391-4650
4028	Green Lake	Green Lake Co. Crthse.	920-294-4032
4065	Hayward	Sawyer Co. Crthse.	715-634-4839
4030	Hurley	Iron Co. Crthse.	715-561-2695
4061	Janesville	Rock Co. Crthse.	608-757-5690
4032	Jefferson	Jefferson Co. UWEX	920-674-7296
4017	Juneau	Dodge Co. Admin. Bldg.	920-386-3790
4044	Keshena	Menominee Co. Crthse.	715-799-4654
4035	Kewaunee	Kewaunee Co. Crthse.	920-388-7141
4036	La Crosse	La Crosse Co. UWEX	608-785-9593
4062	Ladysmith	Rusk Co. Crthse.	715-532-2151
4026	Lancaster	Grant Co. UWEX	608-723-2125
4015	Madison	The Pyle Ctr.	608-265-0753
4016	Madison	Dane Co. UWEX	608-224-3707
4040	Manitowoc	Manitowoc Co. UWEX	920-683-4169
4042	Marinette	Marinette Co. Crthse.	715-732-7510
4033	Mauston	Juneau Co. UWEX	608-847-9336
4070	Medford	Taylor Co. USDA Svc Ctr.	715-748-3327
4020	Menomonie	Dunn Co. Ag Ctr.	715-232-1636
4021	Menomonie	UW-Stout	715-232-5239
4039	Merrill	Lincoln Co. UWEX	715-536-0304
4027	Monroe	Green Co. UWEX	608-328-9440
4043	Montello	Marquette Co. UWEX	608-297-3136

4011	Neilsville	Clark Co. Crthse.	715-743-5121
4048	Oconto	Oconto Co. Crthse.	920-834-6846
4083	Oshkosh	Winnebago Co. UWEX	920-232-1970
4058	Phillips	Price Co. UWEX	715-339-2555
4051	Port Washington	Ozaukee Co. Admin. Ctr.	262-284-8288
4013	Portage	Columbia Co. Annex Bldg	608-742-9688
4014	Prairie du Chien	Crawford Co. UWEX	608-326-0223
4088	Reedsburg	Reedsburg Public Library	608-768-7323
4049	Rhineland	Oneida Co. UWEX	715-365-2750
4060	Richland Ctr.	Richland Co. UWEX	608-647-6148
4054	River Falls	UW-River Falls	715-425-3256
4067	Shawano	Shawano Co. Crthse.	715-526-6136
4068	Sheboygan	Sheboygan UWEX Ofc.	920-459-5902
4008	Siren	Burnett Co. Govt. Ctr.	715-349-2151
4047	Sparta	Monroe Co. UWEX	608-269-8722
4077	Spooner	Washburn Co. UWEX	715-635-4444
4056	Stevens Point	Portage Co. UWEX	715-346-1316
4018	Sturgeon Bay	Door Co./City Library	920-746-2260
4019	Superior	Douglas Co. UWEX	715-395-1363
4072	Viroqua	Vernon Co. UWEX Ofc.	608-637-5276
4004	Washburn	Bayfield Co. Crthse.	715-373-6104
4080	Waukesha	Waukesha Co. Admin Ctr.	262-548-7770
4081	Waupaca	Waupaca Co. Crthse.	715-258-6230
4041	Wausau	Marathon Co. UWEX	715-261-1232
4082	Wautoma	Waushara Co. Crthse.	920-787-0416
4045	West Allis	Milwaukee Co. UWEX	414-290-2430
4079	West Bend	Washington Co. UWEX	262-335-4478
4071	Whitehall	Trempealeau Co. Crthse.	715-538-2311
4085	Wisconsin Rapids	Wood Co. Crthse.	715-421-8440

UW-Extension provides equal opportunities in employment and programming, including Title IX requirements.

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Local Government
CENTER

UW
Extension

CONDUCTING LOCAL
ELECTIONS

A WisLine Teleconference Series
2008-2009



Including Special Sessions for
Chief Election Inspector Recertification



Sponsored by:

UW-Extension Local Government Center
League of Wisconsin Municipalities
Wisconsin Counties Association
Wisconsin Towns Association
UW-Extension County Offices
Wisconsin Government Accountability
Board – Elections Division

REGISTRATION FORM 1764

2008-2009 WisLine Teleconference Series

Participation in an active WisLine session costs \$20, which includes the written materials. Materials will be sent to the site if you register at least 10 days prior, or to your address if you register late. Cancellations must be received 10 days prior in order to receive a refund.

Other learning options available a few days after the live WisLine:

- Purchase a "materials bundle" and receive written materials along with an audio CD of the actual teleconference. Call (608) 262-9960 or visit:

lgc.uwex.edu/WisLines

- Purchase audio-streamed program online at:

lgc.uwex.edu/stream

WisLine Location (see back panel) _____

Name _____

Address _____

City _____ Zip _____

Phone (_____) _____

E-Mail Address _____

Government Unit _____

Check session(s) you wish to attend at \$20 each:

- ☐ Aug. 13: Partisan Primary
- ☐ Oct. 15: November Election
- ☐ Oct. 29: Election Day Duties
- ☐ Nov. 19: Candidates on Ballot
- ☐ Dec. 3: Caucus Procedures
- ☐ Feb. 11: Municipal Elections
- ☐ Mar. 25: Recount How-To's
- ☐ Apr. 8: Election Day Special Topics
- ☐ May 13: What Every New Clerk Needs

Mail form and fee to:

WisLine Registrations
Dept. 111, Room 139
702 Langdon Street
Madison, WI 53706

Or register by fax: (800) 741-7416; or phone: (608) 262-0810, using credit card for payment.

For questions only (no registration): (608) 262-9961

Method of payment: Visa ☐ MC ☐ Am Exp. ☐

Credit Card # _____

Cardholder's name _____ Exp. Date _____

Bill Me ☐ Check Enclosed ☐

(Make check payable to UW-Extension)

CONDUCTING LOCAL ELECTIONS

2008-09 WisLine Teleconference Series

Presenters will be representatives from the Wisconsin Government Accountability Board – Elections Division.

★ **August 13, 2008** (Wednesday), 10:30-11:50 a.m. **IMPORTANT POINTS TO REMEMBER FOR THE PARTISAN PRIMARY** (#1764-1) – Are you prepared for the partisan primary? Get answers to your questions about election administration issues, including the new rules concerning ballots and voting equipment security.

★ **October 15, 2008** (Wednesday), 10:30-11:50 a.m. **IMPORTANT POINTS TO REMEMBER FOR THE NOVEMBER ELECTION** (#1764-2) – A review of procedures essential to successful navigation through the November Presidential and General Election.

★ **October 29, 2008** (Wednesday), 10:30-11:50 a.m. **TRAINING FOR ELECTION DAY OFFICIALS / ELECTION DAY DUTIES** (#1764-3) – A review of election-day activities such as opening the polling place, processing absentee ballots, challenging electors, and handling observers.

November 19, 2008 (Wednesday), 10:30-11:50 a.m. **GETTING CANDIDATES ON THE SPRING BALLOT** (#1764-4) – Check out the procedures for getting local candidates on the ballot when nomination papers are used. Also, this is your time to share your questions and our answers relating to the upcoming spring filing deadline for local candidates.

If you have a disability and desire accommodations, please advise us when you register. Requests are confidential.

December 3, 2008 (Wednesday), 10:30-11:50 a.m. **CAUCUS PROCEDURES FOR TOWNS AND VILLAGES** (#1764-5) – There really is a proper way to conduct a caucus! Here's an opportunity to find out what to do and what not to do, based on the experiences of others.

February 11, 2009 (Wednesday), 10:30-11:50 a.m. **MUNICIPAL ELECTIONS/ CLERK'S DUTIES** (#1764-6) – A review of duties such as issuing absentee ballots, handling write-in candidates, election results, municipal boards of canvassers, and issuing certificates of election.

★ **March 25, 2009** (Wednesday), 10:30-11:50 a.m. **RECOUNT HOW-TO'S** (#1764-7) – Learn what to do for a recount. Get pointers to make your job easier, gathered from those who have actually lived through one. For those who anticipate a close race for an office up for election, or for those who just wish to be prepared.

★ **April 8, 2009** (Wednesday), 10:30-11:50 a.m. **TRAINING FOR ELECTION DAY OFFICIALS / SPECIAL TOPICS** (#1764-8) Election day registration, special registration deputies, polling place accessibility: a special in-depth look at these three important topics.



May 13, 2009 (Wednesday), 10:30-11:50 a.m. **WHAT EVERY NEW CLERK NEEDS TO KNOW AND DIDN'T KNOW TO ASK** (#1764-9) – A beginner's guide to basic election information. Topics include: running a local election; notices; ballot preparation; and more.

★ Indicates that each of these sessions earns participants 1.5 hours of credit toward the recertification requirement of chief elections inspectors.

What is a WisLine?

A WisLine is a **live teleconference** offered by the University of Wisconsin-Extension. You pre-register by mail, fax or phone to attend at a public WisLine site convenient to you. The day of the program, you will go to a room set up for two-way sound communication. Because there is no visual presentation in these teleconferences, you will receive a packet of printed materials that will be referred to throughout the program and that you can take home.

This series of nine programs is designed to keep local government officials up to date on the administration of elections in Wisconsin. Current procedures and processes for officials involved in conducting elections will be discussed by representatives from the Elections Division of the Wisconsin Government Accountability Board. Each session will provide ample opportunity for participant questions and comments. Programs will be moderated by UW-Extension's Local Government Center Staff.

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